



**UPDATED:** The *Ohio Public Health Association* is pleased to invite interested candidates to apply for the position of Editor of the *Ohio Journal of Public Health*. This three-year appointment, **supported by a modest stipend**, runs from **July 1, 2024, to June 30, 2027**.

**Candidate requirements include:**

- Current faculty or administrative appointment in a School, College, or Department of Public Health or similar discipline, at an institution of higher learning in Ohio

**OR**

- Possess a terminal degree (PhD., EdD., DrPH, M.D., J.D., etc.) and hold a position or appointment in a public health or healthcare organization

**OR**

- Be retired from a position similar to those described above

**AND**

- Have prior experience in authoring, publishing and performing peer review of manuscripts
- Be familiar with multiple research designs and methods
- Demonstrate exceptional communications and organizational skills
- Hold or attain membership in the Ohio Public Health Association for the duration of editor and board appointments

**Essential skills include:**

- Familiarity with word processing (e.g., Microsoft Word) software
- Prior experience with, or willingness to learn to navigate the *Open Journals* system used for submission management and peer review
- Ability to coordinate tasks and communications among copyeditor, journal publishing staff, and editorial assistants

**Responsibilities of the position include:**

- Recruit and select peer reviewers
- Communicate results of peer review with authors
- Make final decisions regarding acceptance for publication in OJPH
- Create or commission journal cover
- With copyeditor assistance, prepare articles for publication
- Identify topical papers for promotion on the Prognosis Ohio podcast
- Convene at least one annual meeting of the OJPH Editorial Board

- Participate as an active member of the OPHA governing board

**Application information:**

Please submit a current C.V. and letter of interest where you outline how your skills and experiences align with position needs.

The selected editor will ideally be available to participate in occasional training on editorial processes with the outgoing editor before June of 2024.

If you are interested but are uncertain if your experience is sufficient, or have other questions about the position, please email your questions to: [cdavis@ohiopa.org](mailto:cdavis@ohiopa.org) or [schatfi1@kent.edu](mailto:schatfi1@kent.edu)