



# 2017 OPHA Accreditation Readiness Training

May 15, 2017

## Accreditation Timeline

Wally Burden, Deputy Director Health Policy  
and Planning

Ohio Department of Health



# 3701.13 Department of health – powers.



The director of health may require general or city health districts to apply for accreditation by July 1, 2018.



And are required to be accredited by July 2020, by an accreditation body approved by the Director of Health.



# Work Plans

## Center for Public Health Practice

### Ohio State University



**Work Plans are due Bi-Annually**



The next work plan for 2017 will be due:  
October 27, 2017  
Final work plan for 2018 is due:  
April 27, 2018



Questions?

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# 2017 OPHA Accreditation Readiness Training

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## PHAB Readiness Checklist

Susan Tilgner, MS, RD, LD, RS  
Retired Health Commissioner



**phaboard.org**

Accreditation Process

Accreditation Materials

National Public Health Accreditation Readiness Checklists

(Word & PDF) 2015

[www.phaboard.org/wp-content/uploads/checklist-revisedFINAL.pdf](http://www.phaboard.org/wp-content/uploads/checklist-revisedFINAL.pdf)



# Four Readiness Checklists

Initial Accreditation Preparation

Plans and Processes

Infrastructure

Accreditation Process



## Overview



**Itemize important capacities, documents & activities**

Internal use only – PHAB will not see

**Not all-inclusive**

Does not determine conformity

**Does not provide guidance for developing documentation**

Develop your own unique workplan



## Initial Accreditation Preparation Checklist

Appointing Authority / Governing Entity

**Health Commissioner (Director)**

Online Orientation (Director)

**Read the Guide to Accreditation**

Accreditation Coordinator



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## Plans and Processes

CHA, CHIP, Strategic Plan

**Workforce Development Plan**

Emergency Operations Plan

**Branding Strategy**

Quality Improvement Plan

Performance Management System



## Infrastructure

Community Engagement

Population Health

Brief the Governing Entity

**Data collection, management & Analysis**

Can you scan? Make PDF's?

Date, Logo

Review Process for documents



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## Accreditation Process

Accreditation Coordinator

*Time, Authority, Support*

Internal Accreditation Team

**Establish a process to select documents**

Outside Technical Assistance





Questions?



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Susan Tilgner, Wally Burden

Table-top and Follow-up Discussion

Accreditation Checklist



Initial Accreditation Preparation Checklist  
Governing Body  
Next Session – Stay Tuned!



Initial Accreditation Preparation Checklist  
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## Plans & Processes

Importance of the CHA, CHIP, SP



## Infrastructure

Community Engagement  
*“You’ve got this one!”*



## Infrastructure

### *Documentation that is outside Scope of PHAB*

Individual Patient Care

Reimbursement for Health Care Services

Social Services & Educational Support Services

Individual Professional & Facility Licensure

Animal Health



## Infrastructure

Brief the Governing Entity!

*Performance*

*Responsibilities*

*Review / Discuss Actions Taken*





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## Infrastructure

Document What You Do

*Date*

*Logo / Brand*

*Names & Titles*

*You are already doing so much – write it down!*



## Infrastructure

### Document What You Do

*Regular or significant staff meetings*

*Sign-in Sheets*

*Agendas*

*Minutes or summaries*

*e-mail and web postings*



## Infrastructure

*“Documentation could be for example. . .”*



## Infrastructure

Internal Accreditation Team

Assign Domain Leads

Selecting Documents

Uploading into e-phab



## Final Thoughts from PHAB

Accreditation provides a framework to identify performance improvement opportunities, to improve management, develop leadership, and improve relationships with the community. The process is one that will challenge the health department to think about what business it does and how it does that business.



Good Luck!